

Rosneft Oil Company
Moscow, Russian Federation

Dear Rosneft Shareholders,

By the Resolution of Rosneft (the “Company”) Board of Directors dated 23 May 2024, taking into account the provisions of Art. 3 of Federal Law of 25 February 2022 No. 25-FZ, the Annual General Shareholders Meeting of Rosneft (2023 results) (“Meeting”) is convoked **in the form of absentee voting** (voting on the items of the Agenda by voting ballots) on **28 June 2024**.

The record date for Rosneft's Annual General Shareholders Meeting 2023 shall be 3 June 2024 (COB).

Rosneft shareholders may exercise their right to participate in the Company’s Annual General Shareholders Meeting (2023 results) by sending filled-out voting ballots, and, where applicable, proxies, by post (or delivering them in person) to the Company's following addresses: 26/1 Sofiyskaya Embankment, Moscow, 117997, Rosneft Oil Company (*entrance from Faleyevsky Lane*), or PO Box 4, Moscow, 115172 (or PO Box 24, Moscow, 115172), Reestr-RN.

Shareholders holding shares through a nominee are entitled to take part in Rosneft’s Annual General Shareholders Meeting (2023 results) by giving voting instructions to their respective nominees, if so provided by agreement with such nominee. The procedure for giving such instructions shall be specified in the agreement with the nominee.

Shareholders may also opt for e-voting by filling-out an electronic voting ballots using their personal account on lka.rosneft.ru on the Company’s website www.rosneft.ru (the "Shareholder’s Personal Account").

Please note that the access to e-ballots will be open for the shareholders of record from 8 June 2024, while shareholders holding their shares through a nominee will be given the access after the nominee has provided details of persons entitled to participate in Rosneft’s Annual General Shareholders Meeting (2023 results) to the Company’s registrar Reestr-RN.

The following will be counted when establishing whether the quorum is present and when calculating the results:

- ballots received by the Company on or before 27 June 2024;
- statements of shareholders who gave voting instructions to a nominee on or before 27 June 2024;
- electronic voting ballots filled out by shareholders in their Shareholder’s Personal Account on or before 27 June 2024.

If delivered by shareholders personally, the ballots shall be accepted from 8am to 8pm (and from 8am to 6pm on 27 June 2024, the deadline).

Meeting agenda*:

- 1) Approval of the Company’s Annual Report.
- 2) Approval of the Company’s Annual Accounting (Financial) Statements.

- 3) Approval of the Company's profit distribution based on the 2023 results.
- 4) On amount, timing and form of dividend payment based on the 2023 results.
- 5) On remuneration and compensation of expenses to the members of the Company's Board of Directors.
- 6) On remuneration and compensation of expenses to the members of the Company's Audit Commission.
- 7) Election of members to the Company's Board of Directors.
- 8) Election of members to the Company's Audit Commission.
- 9) On appointment of the Company's audit organization.

**Agenda items No. 1–4 and 7–9 were proposed by ROSNEFTEGAZ, a shareholder of Rosneft, and agenda items No. 5–6 by Rosneft's Board of Directors.*

The information (materials) to be reviewed by shareholders of Rosneft in preparation for Rosneft's Annual General Shareholders Meeting (2023 results) will be available from 29 May 2024 to 28 June 2024, as well as from 10 am to 5 pm local time on business days in Rosneft's office at Nordstar Tower Business Centre, 3 Bld. 1, Begovaya St., Moscow, 125284 (*entrance from Polikarpova St.*), tel.: +7 495 987 3060, 8 800 500 1100 (toll free within Russia) (Shareholders Relations Division in Rosneft's Corporate Governance Department), at the office of the registrar, Reestr-RN, and at contact and service centres for Rosneft Shareholders at:

I. Central Office of Reestr-RN	115093, Moscow, 1st Shchipkovsky lane, 20, tel.: +7 (495) 411-79-11
II. Branches of Reestr-RN	
Belgorod	308009, Belgorod, B. Khmelnitsky Av., 52, tel.: +7(4722) 31-77-22, 31-77-33
Vladimir	600001, Vladimir, Lenina Av., 15 A, office 517, tel.: +7 (4922) 77-91-44
Voronezh	394030, Voronezh, 9 Yanvarya Str., 68 B, office 206, tel.: +7 (4732) 41-28-95, 41-28-96
Krasnodar Territory	350911, Krasnodar, Tramvaynaya Str. , 1/1, office 608 (sixth floor), tel.: +7(861) 234-51-01, 234-52-01
Perm	614015, Perm, Pushkina Str., 21, tel .: +7 (342) 233-44-73, 233-46-73
St. Petersburg	192007, Saint-Petersburg, Ligovsky Av., 150, office 402, tel.: +7 (812) 363-20-28
Saratov	410017, Saratov, Shelkovichnaya Str., 37/45, office 904-905, tel: +7 (8452) 65-93-33
Tambov	392000, Tambov, Internatsionalnaya Str., 16 A, office 706 A, tel.: +7 (4752) 55-79-59
Tula	300000, Tula, Turgenevskaya Str., 50, tel.: +7 (4872) 30-76-43, 30-76-44
Ufa	450077, Republic of Bashkortostan, Ufa, M. Karima Str.,16, tel.: +7 (347) 285-85-21
Khabarovsk	680000, Khabarovsk, Sheronova Str., 123, tel: +7(4212) 32-37-71, 32-88-30

Cheboksary	428003, Chuvash Republic, Cheboksary, Yaroslavskaya Str., 17, placement 7., tel: +7(8352) 58-60-96, 58-62-65
Yaroslavl	150000, Yaroslavl, Sovetskaya Str., 9, tel.: +7(4852) 73-91-58, 25-55-51
III. Transfer Agency Offices serving Rosneft shareholders	
Gubkinsky	629830, Yamalo-Nenets Autonomous Okrug, Gubkinsky, Microdistrict 3, Bld. 1, Gubkinsky Supplementary Office, Nefteyugansk Branch of the VBRR Bank, tel: +7 (34936) 5-55-11, 5-13-33
Komsomolsk	681013, Khabarovsk Territory, Komsomolsk-on-Amur, Lenina Av., 18, Komsomolsk-on-Amur Supplementary Office 35 of Dalnevostochny Bank, tel: +7 (4217) 53-35-35, +7 (423) 220-60-50
Neftekumsk	356880, Stavropol Territory, Neftekumsk, Microdistrict 3, Bld. 1, Neftekumsk Supplementary Office, Krasnodar Branch of the VBRR Bank, tel: +7(86558) 3-30-57, 3-34-71
Tuapse	352800, Krasnodar Territory, Tuapse, K. Marx Str., 1, Tuapse Supplementary Office, Krasnodar Branch of the VBRR Bank, tel: +7 (86167) 2-52-69, 2-79-66
Yuzhno-Sakhalinsk	693020, Sakhalin Region, Yuzhno-Sakhalinsk, Amurskaya Str., 53, Yuzhno-Sakhalinsk Supplementary Office 30 of Dalnevostochny Bank, tel.: +7 (4242) 72-39-70, +7 (423) 220-60-50
IV. Issuer office for reception and servicing of Rosneft shareholders	
Yamalo-Nenets Autonomous Okrug	629830, Yamalo-Nenets Autonomous Okrug, Gubkinsky, Microdistrict 10, Bld. 3, Office 312 (RN-Purneftegaz Office), tel: +7 (34936) 4-41-52

For instructions on how to create the Shareholder's Personal Account, visit the Company's (www.rosneft.ru/Investors/shareholdersinfo/shareholder_personal_account/) or Reestr-RN's websites (www.reestrn.ru/shareholders/lk_shareholder).

For any questions concerning the access to the Shareholder's Personal Account service please contact:

- Reestr-RN's call centre at: +7 495 411 7911, e-mail: support@reestrn.ru;
- hotline for Rosneft shareholders at: 8-800-500-11-00 (toll free within Russia) and +7 495 987 3060, fax: +7 499 517 8653, e-mail: shareholders@rosneft.ru

Rosneft's Board of Directors