

**Open Joint Stock Company - Rosneft Oil Company**  
*Russian Federation 115035 Moscow, 26/1 Sofiyskaya embankment.*

**Dear Shareholders of Rosneft!**

On **September 17, 2012** the Board of Directors of Rosneft resolved that the Extraordinary General Meeting of Rosneft Shareholders in the form of meeting (joint presence of the Company shareholders for discussion of the agenda items and making resolutions on the items put to voting) be held on **November 30, 2012 at 11:00 am** at the following address: 680030 Russia, Khabarovsk Region, Khabarovsk, 85 Lenin st. (Municipal cultural facility - City Culture Hall).

**The list of persons entitled to participate** in the Extraordinary General Meeting of Rosneft Shareholders has been prepared on the basis of the Company's Shareholders Register as of the end of the business day of **September 21, 2012**.

**Registration** of the meeting participants will be held on **November 29, 2012 from 10:00 a.m. to 05:00 pm and on November 30, 2012 from 09:00 am** at the following address: 680030 Russia, Khabarovsk Region, Khabarovsk, 85 Lenin st. (Municipal cultural facility - City Culture Hall).

Registration of the meeting participants will be finished at the end of the discussion of the last item on the agenda of the meeting, on which the quorum is achieved.

During registration, all attendees (or their authorized representatives) will have to provide **the following documents**:

- any individual shareholder - document(s) confirming the shareholder's identity, and allowing to identify the shareholder on the list of meeting participants;
- any representative of an individual shareholder – a power of attorney given by the shareholder and identity document(s) of the representative;
- any person representing a corporate shareholder without a power of attorney due to legal reasons or provisions of constituent documents – a copy of constituent documents of the shareholder and document(s) certifying the representative's authority to participate in the meeting (in particular, a copy of an election/appointment resolution), and identity document(s) of the representative;
- any representative of a corporate shareholder – a power of attorney authorized by the shareholder and identity document(s) of the representative;
- any person representing a state or municipal shareholder that acts without a power of attorney on the grounds of federal laws or other relevant provisions of governmental bodies – document(s) confirming the representative's authority to participate in the meeting (ID card, voting order, etc.), and document(s) confirming the representative's identity.

Powers of attorney and other documents certifying the right of the participant to act for and on behalf of the shareholder are submitted during registration.

In case of any violation by the Company of the registration procedures, shareholders should contact Deputy Head of Shareholder Relations of the Property and Corporate Governance Department of Rosneft, Irina Sidorenko – tel: (495) 987-30-60, (499) 429-06-89, 8-800-500-11-00 (toll-free in Russia), fax (495) 987-30-24 or e-mail: [shareholders@rosneft.ru](mailto:shareholders@rosneft.ru).

Shareholders of Rosneft may also participate in the Extraordinary General Meeting of Shareholders by mailing or personally delivering filled-in voting ballots and, when appropriate, powers of attorney to the Company at the following addresses: 117997 Moscow, 26/1 Sofiyskaya embankment, Rosneft Oil Company or 115172 Moscow, P.O. Box 4 (or 117152 Moscow, P.O. Box 24), OOO Reestr-RN. In determining the quorum of the meeting and summarizing the voting results, only the ballots received by the Company prior to **November 27, 2012 06:00 pm** will be taken into account. Voting ballots delivered by shareholders personally will be accepted from **08:00 am to 08:00 pm**, and on the last day of the ballots acceptance – **November 27, 2012 from 08:00 am to 6:00 pm**.

**Meeting Agenda:**

- 1. On the Company profit distribution for 2011.**
- 2. On additional dividend payments for 2011.**
- 3. On the early termination of powers of all the members of the Company's Board of Directors.**
- 4. Election of the members of the Company's Board of Directors.**
- 5. Approval of related-party transactions.**

Pursuant to item 2 of Article 53 of the Federal Law on Joint Stock Companies and 9.6.1 (2) of Rosneft's Charter, the shareholder(s) owning the aggregate of at least 2% of voting shares of the Company may nominate the candidates for election to the Company Board of Directors, the number of which may not exceed the number of the Company Board members.

The said nominations shall be submitted to Rosneft Oil Company at the following address: 117997 Moscow, 26/1 Sofiyskaya embankment, Rosneft Oil Company, to be submitted at least 30 days before the Extraordinary General Shareholders Meeting of the Company.

Information (materials) submitted in preparation for the Extraordinary General Shareholders Meeting of Rosneft can be found starting from November 10, 2012 at the website of Rosneft on the Internet: [www.rosneft.ru](http://www.rosneft.ru) (in Russian) and [www.rosneft.com](http://www.rosneft.com) (in English), also in the working hours from 10:00 am to 05:00 pm local time at Rosneft's Office at the following address: 115035 Moscow, 26/1 Sofiyskaya Embankment, telephone: (495) 987-30-60, (499) 429-06-89, 8-800-500-11-00 (toll-free in Russia), (Shareholder Relations of the Property and Corporate Governance Department of Rosneft) and with the specialized registrar (keeper of Rosneft Shareholders Register) – OOO Reestr-RN at the following addresses:

<b>I. Central Office of OOO Reestr-RN</b>	109028 Moscow, 2/6 Podkopyevsky Side Street, bldg. 3-4, tel: (495) 411-79-11
<b>II. OOO Reestr-RN Representative Offices</b>	
<b>Belgorodsky</b>	308000 Belgorod Region, Belgorod, 52 B. Khmelniysky, tel: (4722) 31-77-22, 31-77-33
<b>Vladimirsky</b>	600009 Vladimir Region, Vladimir, 7 Electrozavodskaya, tel: (4922) 43-00-48
<b>Krasnodarsky</b>	350911, Krasnodar Region, Krasnodar, 1/1 Tramvaynaya St., office 608, tel: (861) 234-51-01, 234-52-01
<b>Samara</b>	443096 Samara Region, Samara, 52 Michurin St., office 320 (left wing), tel: (846) 302-18-08
<b>Tambovsky</b>	392002 Tambov Region, Tambov, 34 Sovetskaya, tel: (4752) 75-96-58
<b>Khabarovsk</b>	680000, Khabarovsk Region, Khabarovsk, 123 Sheronov St., tel: (4212) 32-37-71, 32-88-30
<b>Cheboksarsky</b>	428003, Chuvash Republic, Cheboksary, 17-7 Yaroslavskaya St., tel: (8352) 58-60-96, 58-62-65
<b>Yaroslavsky</b>	150000 Yaroslavl Region, Yaroslavl, 9 Sovetskaya, tel: (4852) 73-91-58, 25-55-51
<b>III. Transfer Agency Offices of OOO Reestr-RN, serving Rosneft shareholders</b>	
<b>In Khabarovsk Region</b>	681007, Khabarovsk Region, Komsomolsk-on-Amur, 107 Leningradskaya, tel: (4217) 52-55-09
<b>In Yamal-Nenets Autonomous District</b>	629830 Yamal-Nenets Autonomous District, Gubkinsky, district 10, block 3, tel: (34936) 5-31-74
<b>In Saint-Petersburg</b>	191119 Saint-Petersburg, 69-71 Marat St., Lit. A (Renaissance Plaza Business Center, VBRR Branch office in Saint-Petersburg), tel.: (812) 610-41-73
<b>In Stavropol Region</b>	356880, Stavropol Region, Neftekumsk, 50 let Pionerii, 366880 Stavropol Region, Neftekumsk, Vostochnaya, n/n, the administrative building of OOO RN-Stavropolneftegas No. 2, room 110 tel.(86558) 2-28-55

For the shareholders of Rosneft who are planning to attend the Extraordinary General Shareholders Meeting - please : inform the Shareholder Relations of the Property and Corporate Governance Department of Rosneft by tel: (495) 987-30-60, (499) 429-06-89, 8-800-500-11-00 (toll-free in Russia), fax (495) 987-30-24 or E-mail: shareholders@rosneft.ru.

**The Board of Directors of Rosneft**